

OBJECTIVES (Draft for EHC Approval)

Environmental Health Committee

Chairman: James E. Woods

Society Year: 2001- 2002

Date: 14 January 2002

Objective	Planned Completion Date	Fiscal Impact	Responsibility	Program Approved	Cost Budgeted	Status
1. Overall						
1.1 Fully implement reorganized EHC Subcommittees and meeting schedules.	June 2002	None	Jim Woods			Started June 2001
1.2 Revise BAR/MOP	June 2002	None	Bjarne Olesen			
1.3 Demonstrate EHC responsiveness to at least two issues or requests from Tech Council and/or BOD	June 2002	TBD	Jim Woods			On-going
2.0 Liaison:						
2.1 Verify procedure and plans to serve as TC/SPC resource.	June 2002	None	Doug Abramson			Verify with GPC 4P, SPC 111, TC 1.8 and TC 9.7
2.2 TC/TGs Continue liaison with 6 and add 3 more	June 2002	None	Doug Abramson			Six identified are 1.7/1.8, 2.1, 4.3, 9.2, 9.7, and TG2.BIE
2.3 SSPC/SPCs: Identify 4 additional committees that may request interaction with EHC and document continued liaison with at least 4 SSPC/SPCs	June 2002	Some travel expenses may be required	Doug Abramson			Four to be continued are 62.1, 62.2, 55R, and GPC4P

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3.0 Research						
3.1 RAC: establish and implement to serve as resource to TCs on environmental-health-related research.	June 2002	None	Bill Fisk			On-going
3.2 Identify the most critical EHC-related research needs associated with High Profile Standards.	June 2002	None	Bill Fisk			On-going-See Attachment 4
3.3 Assist at least one TC/TG in the development and completion of a Work statement.	June 2002	None	Bill Fisk			TC4.3, TC2.1, TC9.3
4.0 Education						
4.1 Together with Handbook Committee, establish procedures to review Chapters for health implications.	June 2002	None	Demetrios Moschandreas			On-going
4.2 Together with ASHRAE Learning Institute, develop at least one course/seminar to address <i>health</i> implications in the design/operations of buildings	June 2002	Some course develop costs may be required	Demetrios Moschandreas			Course has been drafted
4.3 Prepare revision to Chapter 9 of Handbook	June 2004	None	Demetrios Moschandreas			On-going

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4.4 As authorized by Tech Council in June 2001, implement process to review Standards for consistency in environmental health policies and positions.	June 2002	None	Demetrios Moschandreas			See Criteria Document (Attachment 3)
5.0 Policy						
5.1 Identify at least one <i>new</i> environmental health issue, notify Tech Council, and respond with draft Position Statement/Paper within 6 months.	June 2002	Some travel expenses may be required	Jack Spengler			1) Allergy & Asthma 2) Moisture & Microbiological contaminants in Buildings
5.2 Coordinate schedules of international IAQ conferences with other organizations for benefit of ASHRAE IAQ conference series	October 2003	TBD	Jack Spengler			On-going

- List objectives, not action items or ongoing committee activities such as updating the committee's MOP.
- State objectives in clear, concise, measurable language. If necessary, cite sub-tasks and interim steps as a means of measuring objective completion.
- Cite both the completion date for the overall objective as well as individual sub-tasks.

- State fiscal impact in dollars, man-hours, or man-trips. State whether the program has been approved by the council and whether its cost has been included in the budget.
- State the primary responsible individual, subcommittee, or body.
- Report a brief but complete statement of status. Cite completion date if objective is fulfilled.

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